

PRIVACY STATEMENT

It is the policy of the Health Sciences Association of Saskatchewan (“HSAS”) to protect and respect the privacy of personal information.

WHY DOES HSAS COLLECT PERSONAL INFORMATION?

HSAS primarily collects personal information in connection with the application for, and administration of, services to its members.

HSAS uses this personal information, as reasonably necessary, for the following purposes:

- Evaluating and processing applications for HSAS membership
- Evaluating and processing applications for HSAS scholarships or other types of education related funding
- Providing and administering HSAS member services including acting as the exclusive bargaining agent for its members and representing its members in their dealings with their employers
- Communicating with HSAS members about HSAS business

HSAS may also use personal information for other purposes where required to comply with any applicable law or where HSAS has a good faith belief that such use is required to protect the property or rights of HSAS.

HSAS does not use personal information for any other purposes, unless it has the consent of the individual to whom the personal information relates.

HOW DOES HSAS COLLECT PERSONAL INFORMATION?

The policy of HSAS is to collect personal information only with the knowledge and consent of the individual to whom it relates. Generally, this means that HSAS collects personal information directly from the individual to whom it relates. Occasionally, HSAS may collect personal information from third party sources, but only with the knowledge and consent of the individual or where such collection is otherwise authorized by law.

WHEN DOES HSAS DISCLOSE PERSONAL INFORMATION?

HSAS only discloses personal information as required to facilitate the authorized purposes listed above. HSAS does not otherwise disclose personal information unless it has the consent of the individual to whom the personal information relates. **HSAS does not rent, sell or trade member lists.**

DOES HSAS COLLECT PERSONAL INFORMATION ON ITS WEB SITE?

HSAS does not collect personally identifiable information through its web site unless such information is provided to HSAS by e-mail (or “contact us” style of form) via the HSAS web site. HSAS will only use such personal information for the purposes of responding to the e-mail.

HSAS will not disclose to third parties any such personal information unless:

- HSAS has your consent
- HSAS has a good faith belief that disclosure of the information is necessary to protect the rights or property of HSAS
- HSAS is required by law

Visitors should also be aware that anonymous technical information may be collected by HSAS as a result of a visit to the HSAS web site. For example, this information may include the visitor’s IP address, browser type, operating system, domain name, access times and referring Web site addresses. HSAS uses this anonymous technical information for purposes such as improving the operation and content of the HSAS web site and compiling aggregate and statistical information.

HSAS will not attempt to link or match such anonymous technical information with any personally-identifiable information unless:

- HSAS has your consent
- HSAS (or its service providers) have detected or reasonably suspect any attempt to damage the HSAS web site or other security breach
- HSAS is required by law

HSAS does not currently use “cookies” on its web site. “Cookies” are small text files placed on your computer that can collect and store a variety of information. Permanent cookies are stored indefinitely on a user’s hard drive unless manually deleted, while temporary cookies are automatically deleted from the user’s browser upon logging out of a Web site. Web browsers typically allow users to disable permanent and/or temporary cookies.

IS THERE A CHOICE?

Individuals can deny or withdraw their consent to HSAS’s collection, use and disclosure of their personal information at any time upon reasonable notice, subject to any legal or contractual requirements. However, if consent is denied or withdrawn, HSAS may not be able to provide HSAS services.

HOW DOES HSAS PROTECT THE SECURITY OF PERSONAL INFORMATION?

HSAS has in place reasonable policies, procedures and safeguards (including physical, technological and organizational measures) designed to protect the security of personal information under its control.

DOES HSAS PROVIDE ACCESS TO PERSONAL INFORMATION?

HSAS provides individuals with access to the personal information HSAS holds about them in accordance with applicable laws. HSAS reserves the right to require that any request for access to personal information be made in writing. Generally, there is no cost for such access. However, HSAS reserves the right to charge such costs on a case by case basis in accordance with applicable laws. The individual will be notified in advance if such charges apply. HSAS will correct or amend the personal information in its files where it can be shown that the information is incorrect or incomplete.

CONTACT HSAS

For further information about HSAS's privacy practices or to make a request for access to personal information, please contact HSAS's Privacy Officer at the following address:

Health Sciences Association of Saskatchewan
#42 - 1736 Quebec Avenue
Saskatoon, Saskatchewan
S7K 1V9

ATTENTION: Joylene Mora

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