

Constitution & By-Laws Amendments

CONSTITUTION

ARTICLE 3 – OBJECTS OF THE ASSOCIATION

- (e) To promote the social and economic well-being and interests of persons employed in the health sciences in Saskatchewan and to establish and maintain the best possible standards of remuneration and working conditions consistent with the continuation of high standards of patient/client care.

BY-LAWS

ARTICLE 1 – INTERPRETATION

1.1 Defined Terms

- (c) **“Board of Governors”** means the elected body described in Article 9 hereof;

ARTICLE 3 – MEETINGS OF MEMBERS

3.1 Annual Convention

The Annual Convention of the Association shall be held within ten (10) weeks of the fiscal year-end of the Association in each year.

3.4 Delegate Status, Attendance and Voting

- (a) For the purposes of these By-laws, the term “delegate” shall refer to a delegate duly elected or deemed to be elected as such in accordance with these By-laws and, if any duly elected delegate is not available to act as a delegate in accordance with these By-laws, the term “delegate” shall include the first available alternate, duly elected as such, in accordance with these By-laws, unless the context requires otherwise.

- (g) The Executive Council shall cause the Executive Director or her designate to provide sufficient notice to the members within each Health Region of the candidates for delegates for such region prior to the meeting for which such delegates are to attend to allow the members of such region to vote for such delegates. Voting for delegates shall be by mail-in ballot, as contemplated in these By-laws. Any nominee(s) not elected as a delegate shall stand as an alternate in order of the greatest number of votes received.

3.7 Resolutions

- (c) A resolution dealing with constitutional and/or by-law changes, as contemplated by Article 18 hereof, or budgetary matters, as contemplated by Section 15.2 hereof, may not be submitted from the floor of the meeting. Such matters must be submitted in the manner contemplated in these By-Laws.

3.10 Mail-In Ballot

With the exception of the Annual Convention and subject to the provision of these By-laws, the Executive Committee may elect, in lieu of a meeting of the Members, to have any matter brought before the Members by means of a mail-in ballot. Ballots shall be distributed, either by regular mail or courier to all Members entitled to vote at least 15 days prior to the date scheduled for the completion of such vote. Each Member entitled to vote shall be entitled to submit their ballot, either by regular mail or courier, on or before the date scheduled for the completion of such vote. The Secretary of the Association shall be responsible for the tallying of such ballots. Unless otherwise provided herein, in the case of any vote conducted by ballot, the matter will be considered to be passed upon approval by a simple majority of eligible ballots received. Ballots shall be destroyed upon motion of Executive Council.

ARTICLE 4 – EXECUTIVE COUNCIL

4.4 Election of Executive Council

- (b) Each active Member who has completed at least one (1) full two (2) year term on Executive Council at any time shall be eligible for nomination and election as President of the Association by all Members of the Association. Nominees do not have to have to be, but may be, current members of Executive Council.

- (d) The Executive Council shall cause the Executive Director or her designate to create nomination papers showing the name of the nominee, the professional, occupational or 'composite' group seat for which the Member is nominated, or if such Member is nominated as President, and the name of the nominator, to be distributed to the Members of the Association on or about 30 days prior to the end of the fiscal year, for those positions subject to election that year. Such nomination papers shall be returned to the head office of the Association by the close of business on the last working day of the fiscal year. Where more than one (1) nomination is received for a professional, occupational or 'composite' group, or for President, the Executive Council shall cause the Executive Director or her designate to create an elections process for Members to elect an Executive Council member or the President through a mail-in ballot. Ballots will be distributed immediately to all Members eligible to vote for a contested seat, and shall be returnable at least five (5) calendar days prior to the Annual Convention. Candidates may appoint a scrutineer to be present when the ballots are counted. The Executive Director or her designate shall be responsible for the tallying of such ballots. The qualification of each ballot shall be the sole discretion of the Executive Director or her designate.

ARTICLE 5 – MEETINGS OF THE EXECUTIVE COUNCIL

5.1 Meetings

Meetings of the Executive Council and of any committee of the Executive Council may be held at any place within or outside of Saskatchewan with the approval of the Executive Council. A meeting of the Executive Council may be called by the President or any member of the Executive Council at any time, and, in any event, no less than four (4) times per year. The Executive Director or her designate shall, upon direction of any of the foregoing, send notice of a meeting of the Executive Council in accordance with Section 5.2 hereof.

ARTICLE 6 – OFFICERS

6.2 Election of Vice-President, Secretary and Treasurer

- (b) (i) When there are more than two nominees for the positions of Vice-President, Secretary or Treasurer and a majority vote is not achieved, then the nominee with the least number of votes will be removed from the election. Voting shall continue until a majority vote is achieved.
- (e) Any vacancy in an office shall be filled by a majority vote of the Executive Council for the remaining term.

6.4 The Secretary

The Secretary:

- (a) Ensures an accurate and true record of the membership is kept.
- (b) Ensures that accurate records are kept of all official proceedings of the Association.
- (c) May be a signing officer.
- (d) Shall receive resolutions submitted in accordance with Section 3.7(a).
- (e) Is a member of the Executive Committee.

ARTICLE 8 – REGIONAL COUNCILS

8.2 Duties of Regional Council Officers

Regional Council Officers shall provide a liaison between the members of the Regional Council and the Executive Director. They shall be responsible for the coordination of activities of the members of the Regional Council. They shall make recommendations and reports and carry out other duties required to assist the Executive Council and Executive Director in the organization, management and operation of the affairs of the Association. Each officer of each Regional Council shall conduct their affairs in a manner consistent with the Objects of the Association and shall act and carry out their duties in accordance with policies established by the Executive Council. A Regional Council Officer may be removed from office by the Executive Council for just cause.

ARTICLE 9 – BOARD OF GOVERNORS

9.3 Duties Of The Board Of Governors

(a) The Constitution and By-laws:

The Board of Governors shall provide guidance and counsel to the Executive Council on all such constitutional and/or by-law matters brought before the Executive Council and shall vote on all constitutional and/or by-law matters in accordance with Section 18(b) hereof.

9.4 Attendance At Executive Meetings

Any member of the Board of Governors may attend a duly called meeting of the Executive Council or Executive Committee, without voting powers, for any of the aforementioned purposes.

ARTICLE 12 - DISCIPLINE

12.1 Charges

(iv) acted in a manner inconsistent with the Objects of the Association set out in the Constitution; or

12.7 Charges

(b) (v) Any other measure deemed appropriate or necessary by the hearing panel.

ARTICLE 14 – Fiscal Year

Unless otherwise ordered by the Executive Council, the fiscal year of the Association shall terminate on August 31st of each year.

ARTICLE 15 – FINANCIAL AFFAIRS

15.2 Budget

At the first Executive Council meeting of the new fiscal year, the Finance Committee shall submit to Executive Council, a proposed budget of the Association for approval. The approved budget shall be ratified by the Board of Governors by a simple majority. All special appropriations exceeding the provisions of the annual budget shall be submitted to the Executive Council for approval and ratified by the Board of Governors by a simple majority. Whenever the annual budget and special appropriations are not ratified by the Board of Governors, then a joint meeting of the Executive Council and the Board of Governors shall be held to resolve the matters before them and, failing any agreement being reached, then the matters shall be placed before the Members of the Association at a special meeting or the annual Convention, whichever shall come first.

15.3 Financial Statements

- (c) The voting delegates attending the Annual Convention shall, by a simple majority, approve the annual audited financial statements of the Association.
- (d) Following Annual Convention, any Member may request a copy of the Association's most recently approved annual audited financial statements and report of the auditor.

15.4 Auditor

The auditor of the Association shall be appointed by motion yearly at the Annual Convention.

ARTICLE 18 – CONSTITUTIONAL AND BY-LAW AMENDMENTS

- (a) All proposed constitutional and/or by-law resolutions shall be submitted to the Secretary of the Association in accordance with Section 3.7(a). Such proposed resolution shall be presented to the next meeting of Executive Council.
- (b) All constitutional and/or by-law resolutions passed by two-thirds (2/3) of the Executive Council shall be ratified by the Board of Governors by a simple majority and, subject to compliance with Section 3.7 hereof, shall be submitted to the Members of the Association at the next Annual Convention of Members. The delegates at such Annual Convention may, by two-thirds (2/3) majority, confirm or reject the resolution, with or without minor variations. Where the delegates propose to confirm or reject the proposed resolution with a substantive variation, such resolution shall, firstly, be referred back to the Executive Council, for their approval, and the Board of Governors, for ratification, in accordance with the foregoing prior to being resubmitted to the Members at the next Annual Convention in compliance with Section 3.7 hereof. The delegates at such Annual Convention may, by two-thirds (2/3) majority, confirm or reject the revised resolution, with or without minor variations or confirm or reject the proposed revised resolution with a substantive variation in accordance with the above.

ARTICLE 18 – CONSTITUTIONAL AND BY-LAW AMENDMENTS

(continued)

- (c) Whenever a constitutional and/or by-law resolution is not ratified by the Board of Governors, such resolution shall be considered by the Executive Council and Board of Governors at a joint meeting; and failing any agreement being reached, the resolution shall be referred to the Members of the Association at the next Annual Convention. The delegates at such Annual Convention may, by two-thirds (2/3) majority, accept or reject the resolution in accordance with paragraph 18(b) hereof. The submission of any resolutions to the Members of the Association shall indicate whether such resolution has been ratified by the Board of Governors.

Amended November 21, 2008

Amended November 20, 2009

Chris Driol, President

Joanne Schenn, Secretary